



Websites and Accessibility

SLCC

James Proctor & Steven Lee

26th March 2022



Agenda

- Welcome
- Accessibility Regulations & Analogy
- Accessibility Statements
- SCULPT
- Downloads
- Recap



WJP Software Limited

- Founded in 2004, became Limited in 2011.
- Based in Bedale since 2015.
- Small team
- Work with the NHS (writing Pharmacy / Environmental Quality Control) and Local Councils
- Currently provide web sites for 9 North Yorkshire Town and Parish Councils

Regulations

Parish Council websites, and all websites for public bodies, must now comply with the **WCAG 2.1 AA standard**. This regulation builds on the Equality Act 2010 that states that all UK service providers must consider 'reasonable adjustments' for disabled people.

Making websites accessible means empowering website users who may use **screen readers, braille displays, screen magnifiers, speech recognition software** or **on-screen keyboard** emulators, to easily access the content of the website. WCAG 2.1 AA compliant public sector websites should also be **clear to use**, making them **simpler to navigate** for everyone.

Analogy

- Its all common sense.
- Website developers build to make site comply, but content can then be added to change the accessibility.
- How do you comply with access to a building.
 - Village Hall (Portable Ramp)
 - District / Borough Council (Permanent electronic lift)
- Accessibility the same. Your visitors will have the tools and you don't need to provide them, just make the website be able to use them.

Accessibility Statement

- States what your website is capable of or not (exemptions).
 - <https://www.gov.uk/government/publications/sample-accessibility-statement>
- Must be displayed somewhere on your website.
- Include in your accessibility statement how to do it
 - <https://mcmw.abilitynet.org.uk/>

The basic six things to consider when creating accessible information

Structure
(heading styles)



S

Use heading styles in your document such as H1, H2, H3

Colour & contrast



C

The colours you use and the contrast between text and background

Use of images



U

Use alternative (alt) text on your images

Links
(hyperlinks)



L

Describe your link, never use click here

Plain English



P

Use clear uncomplicated language with no jargon

Table structure

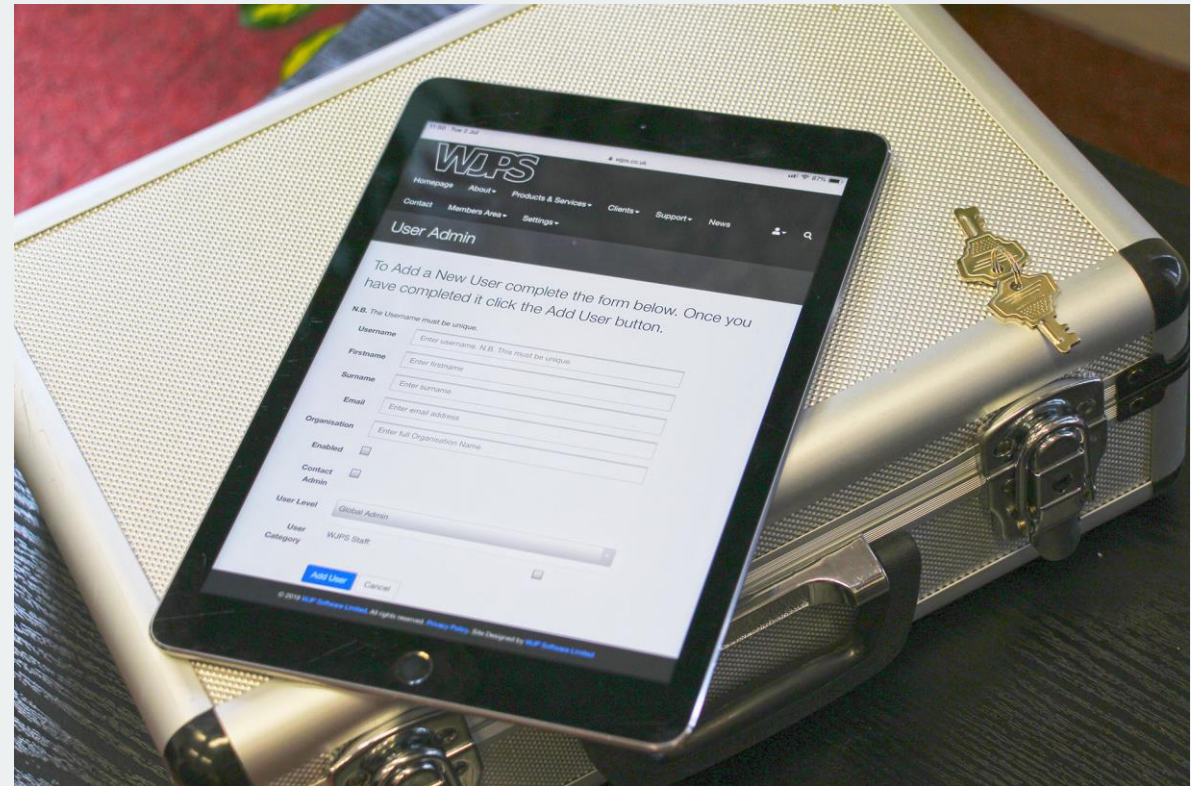


T

Use simple tables without merged or split cells

Structures

- Structures, make content understandable.
 - Headers
 - Paragraphs
 - Lists
 - Tables
- Use them appropriately but include them.



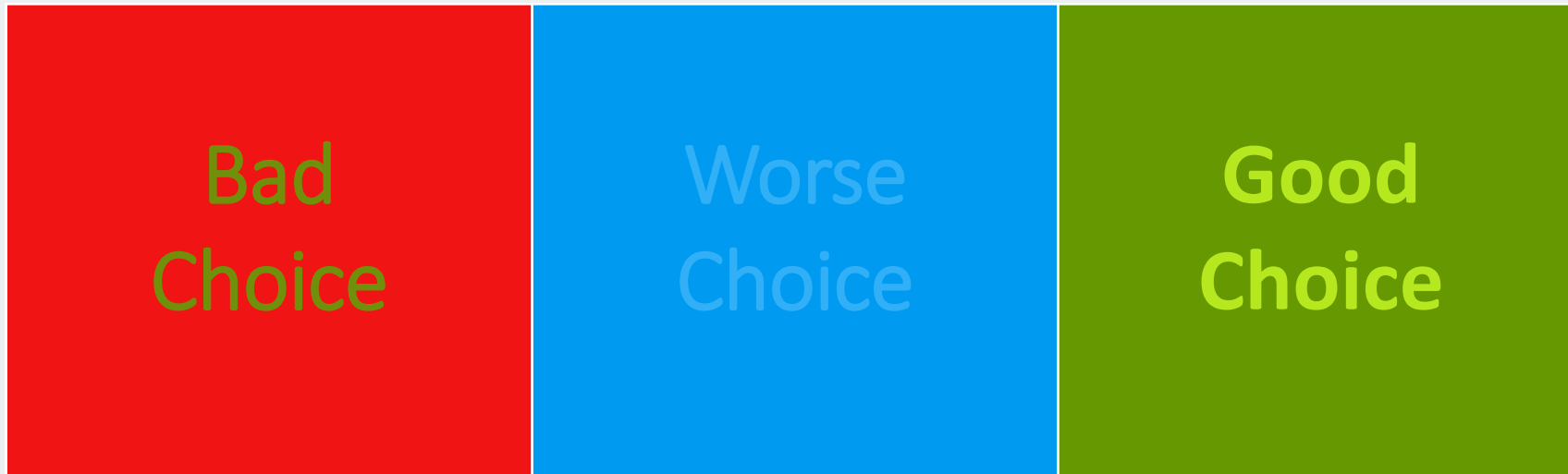
Contrast

- How easy is it to read text.
- Don't put text on top of images (they change size according to device)
- Weigh up how the website looks.
- Not the be all and end all as users can switch off style.



Contrast – Colour Choice

There isn't a universal combination of colours for text and background that is accessible to everyone, but some are better than others.



Images

- Good Images / Appropriate break up content.
- Make use of Alt text, a description of the image. Limit is 125 characters.
- Think about file size, larger files take longer to load!
- Align Images. Don't forget about mobile.



The first Parish Meeting under the New Act was held in the Old Schoolroom on Tuesday the 4th day of December 1894 at 7 o'clock in the evening.

Mr. C. Stonehouse (Asst. Overseer) having read the notice convening the meeting and intimated that a Chairman would be required to conduct the meeting, it was proposed by Mr. Wm. Webster and seconded by Mr. R.S.Nessfield (overseer) and unanimously resolved that Dr. Davies be Chairman for the meeting.

The Chairman explained that the business of the meeting was to elect a five Parish Councillors for the Township of Snainton, and asked for Nomination Papers to be handed to him. Fifteen papers representing the nominations of eleven candidates were put in.

This is the first entry in Snainton Parish Councils Minute Book, and it goes on to say that the first Chairman was Mr. Robert Atkinson and Vice Chairman was Mr. Geo Cooper. The rest of the Council was made up of Mr.Wm. Boak, Mr. John M.Brooke and Mr. Thos. Hariland. This was agreed at the council meeting on 31st of December 1894. The day agreed for the Council meeting was in fact Thursday, but we now meet generally on the second Monday of each month. However, the meetings in June and September are one week early and there is no meeting in August.

All are welcome to attend a Parish Council Meeting and we would encourage any suggestions, criticism or even praise.

Terence P Abbey
Chairman



ALT Text

What Alt Text would you apply to this image?





ALT Text

Bad Example: Snainton Reading Room.

Good Example: Snainton Reading Room built in the 1800s, on the Main Road in the Middle of the Village Surrounded by Houses



Links

- Add a Title to Links
- Don't use "Click Here"
 - The Financial Information can be downloaded [here](#). 
 - The [Financial Information](#) is accessible. 
- Change Target to open in new Window
- Check where they go.

Link and Spelling Checks

- Accessibility ratings go down if there are spelling mistakes and links don't work.
- Use a link checker to find broken links.
- Spell check your site.

1 Enter your URL (e.g. [www.example.com](#)) - by doing so you agree to these [Terms](#)

2 Security code

 [Generate new code](#)

Report **distinct** broken links only
 Report all occurrences of each dead link (may be slower)

Find broken links now! To see link's location in the source HTML click on [src](#) below

| # | Broken link (you can scroll this field left-right) |
|---|---|
| 1 | https://snaintonparishcouncil.gov.uk/meetings-agendas-and-minu |
| 2 | https://snaintonparishcouncil.gov.uk/annual-meetings |
| 3 | https://snaintonparishcouncil.gov.uk/finance |
| 4 | https://snaintonparishcouncil.gov.uk/complaints |
| 5 | https://snaintonparishcouncil.gov.uk/contactform/council-meetings |

Status
COMPLETED!
 Processed 27 web pages, found 5 broken links

If you need to scan more than 3,000 pages, check subfolders generated reports anytime, and/or [export](#) to MS Excel, please [c](#)
 Our **commercial version** can check links to documents, images, i
 Automated (scheduled) services with reports delivered by em

Please note we can tune our checker specifically for your website unwanted pages / URL patterns, or to provide customized reportin
Microsoft Office documents (MS Word, Powerpoint) and Exce
 Our **paid reports** offer wide layouts, sortable columns, filtering,

SEO Tip for you: [improve ys](#)

Domain: [ReAnalyze](#)

► Optional Crawler Arguments

Share: [t](#) [f](#)

Providing Statistics for <http://aiskewleemingbar-pc.gov.uk>

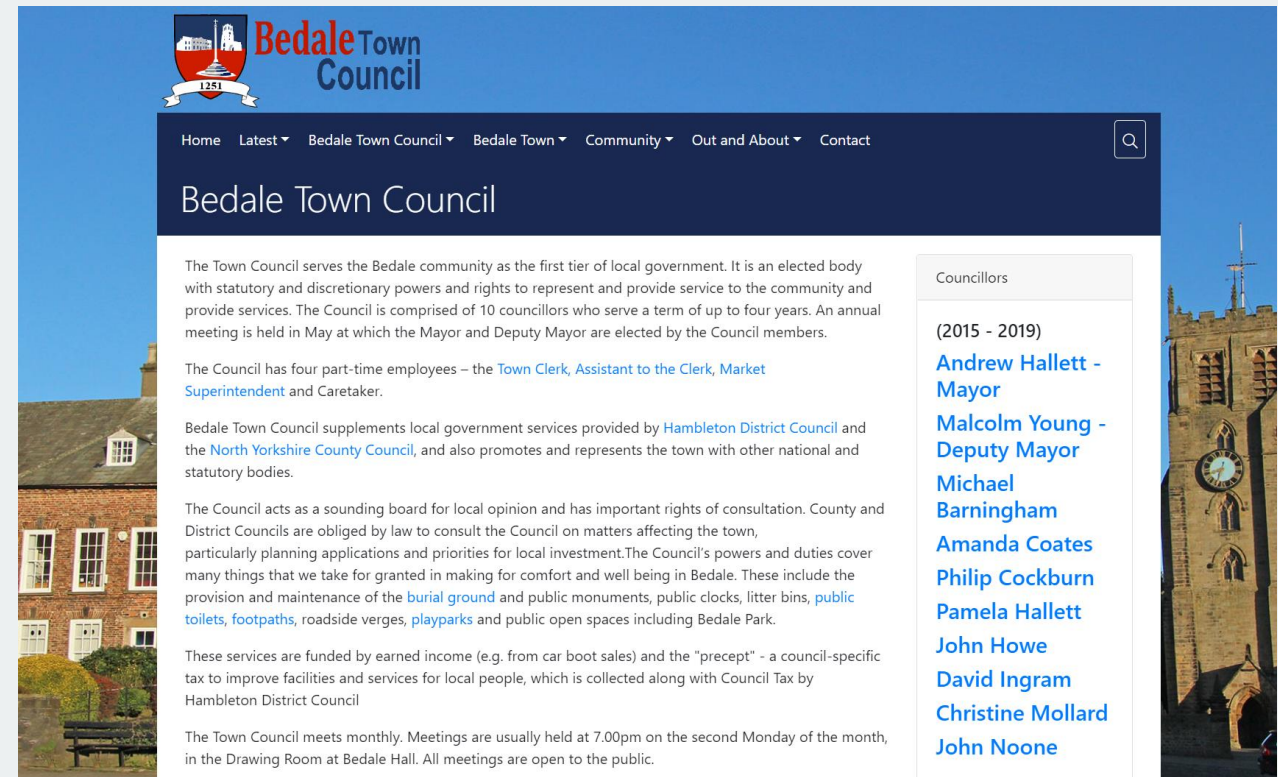
Currently Analyzing: <https://aiskewleemingbar-pc.gov.uk/minutes-2018-19>
 Pause Datayze SpiderBot

[Misspelled Words \(65\)](#) | [Processed Pages \(10\)](#) | [Excluded Pages \(2\)](#) | [Crawl Summary](#)

| Word | |
|-------------|--|
| Www | <ul style="list-style-type: none"> ○ https://aiskewleemingbar-pc.gov.uk/ ○ https://aiskewleemingbar-pc.gov.uk/home |
| Wensleydale | <ul style="list-style-type: none"> ○ https://aiskewleemingbar-pc.gov.uk/ ○ https://aiskewleemingbar-pc.gov.uk/about ○ https://aiskewleemingbar-pc.gov.uk/associated-committees ○ https://aiskewleemingbar-pc.gov.uk/audit-and-accounts ○ https://aiskewleemingbar-pc.gov.uk/home ○ https://aiskewleemingbar-pc.gov.uk/minutes-2016-prior ○ https://aiskewleemingbar-pc.gov.uk/minutes-2017-18 ○ https://aiskewleemingbar-pc.gov.uk/minutes-2018-19 ○ https://aiskewleemingbar-pc.gov.uk/recent-minutes-agenda-meeting-dates ○ https://aiskewleemingbar-pc.gov.uk/the-councillors |
| Stephanie | <ul style="list-style-type: none"> ○ https://aiskewleemingbar-pc.gov.uk/ ○ https://aiskewleemingbar-pc.gov.uk/home |

Plain English

- Expect users to skim and scan.
- Write for the web
 - The inverted pyramid.
 - Checked contents.
 - Only necessary information.
- Users should be able:
 - To find what they need.
 - Understand what they find.
 - Use what they find to meet their needs.



Bedale Town Council

The Town Council serves the Bedale community as the first tier of local government, supplementing local government services provided by [Hambleton District Council](#) and the [North Yorkshire County Council](#), and also promoting and representing the town with these and other statutory bodies. The Town Council has statutory and discretionary powers and rights to represent and provide service to the community and provide services.

There are ten seats on the Council, and elections are held every four years, with the current term of office running to May 2023. An annual meeting is held every May at which the Mayor and Deputy Mayor are elected by the Council members.

The Council has five part-time employees: [Town Clerk](#), [Assistant to the Clerk](#), [Market Superintendent](#), Caretaker and a Litter Picker

The Council acts as a sounding board for local opinion and has important rights of consultation. Principal (county and district) councils are obliged by law to consult the Town Council on matters affecting its area, particularly planning applications and priorities for local investment. Bedale Town Council's powers and duties cover many things that can be taken for granted in making for comfort and well-being in Bedale. These include the provision and maintenance of the [burial ground](#) and public monuments, the clock at St Gregory's Church, litter bins, [public toilets](#), [footpaths](#), roadside verges, [playparks](#) and public open spaces including Bedale Park.

These services are funded by earned income (e.g. from car boot sales) and the "precept" - a council-specific tax to improve facilities and services for local people, which is collected along with council tax by Hambleton District Council.

The Town Council meets monthly. Meetings are usually held at 7.00pm on the second Monday of the month, in the Drawing Room at Bedale Hall. All meetings are open to the press and public, except for a very few reserved matters.

Councillors

- [Andrew Hallett - Mayor](#)
- [Amanda Coates - Deputy Mayor](#)
- [Michael Barningham](#)
- [Kayleigh Catford](#)
- [Pamela Hallett](#)
- [John Howe](#)
- [David Ingram](#)
- [Christine Mollard](#)
- [John Noone](#)
- [Malcolm Young](#)

The next Council elections take place in May 2023

Contact Bedale
Town Council

Bedale Town Council

The Council

The Town Council serves the Bedale community as the first tier of local government, supplementing local government services provided by [Hambleton District Council](#) and the [North Yorkshire County Council](#), and also promoting and representing the town with these and other statutory bodies. The Town Council has statutory and discretionary powers and rights to represent and provide service to the community and provide services.

There are ten seats on the Council, and elections are held every four years, with the current term of office running to May 2023. An annual meeting is held every May at which the Mayor and Deputy Mayor are elected by the Council members.

The Council has five part-time employees:

- [Town Clerk, Assistant to the Clerk](#)
- [Market Superintendent](#)
- Caretaker
- Litter Picker

Powers and Provisions

The Council acts as a sounding board for local opinion and has important rights of consultation. Principal (county and district) councils are obliged by law to consult the Town Council on matters affecting its area, particularly planning applications and priorities for local investment. Bedale Town Council's powers and duties cover many things that can be taken for granted in making for comfort and well-being in Bedale. These include the provision and maintenance of the [burial ground](#) and public monuments, the clock at St Gregory's Church, litter bins, [public toilets](#), [footpaths](#), roadside verges, [playparks](#) and public open spaces including Bedale Park.

These services are funded by earned income (e.g. from car boot sales) and the "precept" - a council-specific tax to improve facilities and services for local people, which is collected along with council tax by Hambleton District Council.

Meetings

The Town Council meets monthly. Meetings are usually held at 7.00pm on the second Monday of the month, in the Drawing Room at Bedale Hall. All meetings are open to the press and public, except for a very few reserved matters.

Councillors

- [Andrew Hallett - Mayor](#)
- [Amanda Coates - Deputy Mayor](#)
- [Michael Barningham](#)
- [Kayleigh Catford](#)
- [Pamela Hallett](#)
- [John Howe](#)
- [David Ingram](#)
- [Christine Mollard](#)
- [John Noone](#)
- [Malcolm Young](#)

The next Council elections take place in May 2023

Contact Bedale Town Council

Nick Reed, Town Clerk

Address:

Room 13, Bedale Hall
North End
Bedale

DL8 1AA

Uploads / Downloads

- Users will want access to downloads.
- Convert to PDF (Portable Document Format).
- Does the hard work for you, maintains format and read only.



Recap

- Structure
- Contrast
- Use Images
- Links
- Plain English
- Tables



Thank you